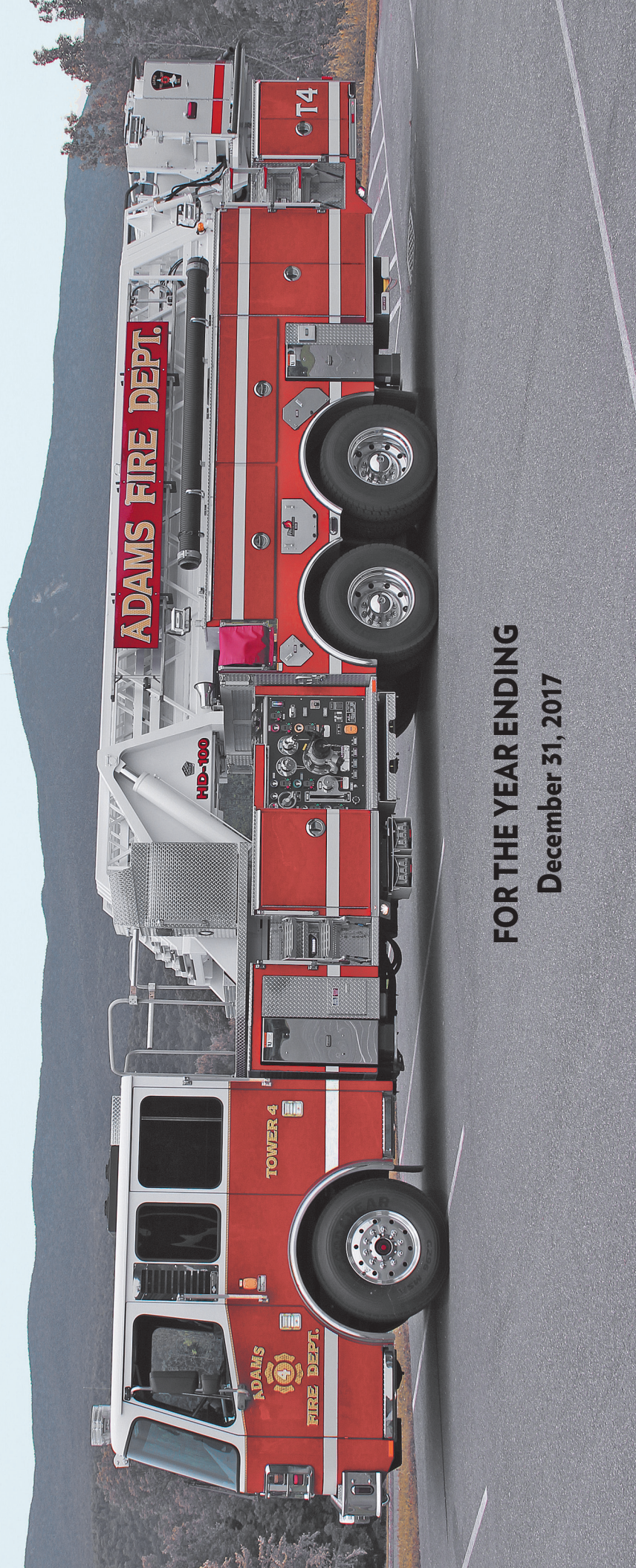


141st ANNUAL REPORT ADAMS FIRE DISTRICT

ADAMS, MASSACHUSETTS



FOR THE YEAR ENDING

December 31, 2017

**THE ONE HUNDRED FORTY FIRST
ANNUAL REPORT
OF THE
ADAMS FIRE DISTRICT**

Adams, Massachusetts



FOR THE YEAR ENDING

December 31, 2017

2017 Annual Report Dedication

*The Adams Fire District and the Prudential Committee
dedicates the 2017 Annual Report
to Richard G. Kleiner, Paul J. Goyette and William J. Cyrulik.*



Richard G. Kleiner
“Dick”

Richard served the District 27 years starting on April 23, 1990 as Bookkeeper. He was then elected Clerk & Treasurer, May 13, 1991.

Paul J. Goyette
“PJ”

Paul served the District for 34 years starting with the Alert Hose Company in 1983 for 13 years, Engineer for 15 years and Chief Engineer for 6 years.

William J. Cyrulik
“Bill”

William, a retired employee who served the District 36 ½ years, was elected to the Prudential Committee on May 13, 2014 and served 3 years.

*The Adams Fire District and the Prudential Committee
thanks Dick, PJ and Bill for their dedicated service
and wishes them the best of luck.*

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Adams Fire District Officers

PRUDENTIAL COMMITTEE

Thomas A. Satko, Chairman	Term Expires 2019
Frederick D. Meczywor, Jr., Vice-Chairman	Term Expires 2018
Norman K. Schutz, Member	Term Expires 2020

CLERK AND TREASURER

Kathleen A. Fletcher	Term Expires 2018
----------------------	-------------------

CHIEF ENGINEER

John M. Pansecchi	Term Expires 2020
-------------------	-------------------

FIRST ASSISTANT ENGINEER

Timothy C. Ziemba	Term Expires 2020
-------------------	-------------------

SECOND ASSISTANT ENGINEER

David J. Lennon	Term Expires 2020
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THIRD ASSISTANT ENGINEER

Edward B. Capeless	Term Expires 2020
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FOURTH ASSISTANT ENGINEER

Mark J. Therrien	Term Expires 2020
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Adams Fire District Personnel - 2017

OFFICE

Kathleen A. Fletcher
Date of Hire: October 18, 2010

Bookkeeper
Clerk/Treasurer

Victoria A. Lassonde
Date of Hire: February 28, 2011

Assistant Clerk/Treasurer

Whitney E. Flynn
Date of Hire: February 1, 2017

Administrative Assistant

WATER DEPARTMENT

*#William D. Cyrulik
Date of Hire: January 5, 2003

Superintendent

*#John C. Barrett
Date of Hire: February 11, 2013

Assistant Superintendent

*#Nicholas A. Johnson
Date of Hire: February 4, 2013

Laborer/Operator

#Derek P. Marcil
Date of Hire: September 14, 2015

Laborer/Operator

#Damien D. Wimpenney
Date of Hire: May 9, 2016

Laborer/Operator

Michael L. Bullett
Date of Hire: July 17, 2017

Laborer/Operator

*Certified Drinking Water Operator
#Backflow Tester/Surveyor

2017 Prudential Committee Report

In 2017, the Adams Fire District had several changes in personnel by way of retirements, elections, promotions and hiring of new employees.

In January, Bookkeeper/Clerk & Treasurer Richard Kleiner retired, Assistant Clerk & Treasurer Kathleen Fletcher was promoted to Bookkeeper, Administrative Assistant Victoria Lassonde was promoted to Assistant Clerk & Treasurer, and Whitney Flynn was hired as the new Administrative Assistant in February.

In May, at the Annual Election John Pansecchi was elected the new Chief Engineer as Chief Engineer Paul Goyette retired, also Kathleen Fletcher was elected Clerk & Treasurer, and Norman Schutz was elected to the Prudential Committee, as Chairman William Cyruk did not run for re-election.

In July, the vacant Laborer/Operator position in the Water Department was filled with the hiring of Michael Bullett.

The Adams Fire District Prudential Committee continually strives to provide the best possible service to the rate payers. This is done by continually upgrading the water distribution and fire protection systems to provide the best service to the people of the Adams Fire District. The condition of the water distribution/fire protection systems are constantly monitored and future projects are identified and prioritized. This is done with the rate payers in mind. The Prudential Committee strives to provide the best possible service while keeping the rates at an acceptable level. This is a constant balancing act as these systems are continually aging.

Major projects that were completed in 2017 include the rehabilitation of the Notch Road pump station, a new roof on pump station well #2A, and the installation of a mixer (aerator) in the East Orchard Terrace storage tank. The rehabilitation of well #4 started in 2017 and will be completed in 2018. The replacement of water meters which are past their life expectancy continues.

The Prudential Committee would like to thank retired Chief Engineer Paul Goyette and newly elected Chief Engineer John Pansecchi, the Engineers and the Alert Hose Company for their hard work and unselfish dedication of time. The District recognizes the

amount of time these volunteers give to the District, the Town of Adams, and surrounding communities in assisting in mutual aid. The professionalism and integrity of the Adams Fire Department is appreciated and applauded.

The Adams Fire Department received their new Ferrara ladder truck (Tower 4) and the Prudential Committee would like to thank David Lennon, Second Assistant Engineer in obtaining this fine piece of firefighting equipment through FEMA's Assistance to Firefighters Grant program (AFG). The Adams Fire Department also benefited from two Regional Grants in conjunction with the other Northern Berkshire Fire Departments. One grant was for 4,500 feet of various size fire hose, two lengths of suction hose and four nozzles. The other grant was for 22 self-contained breathing apparatus. These three grants saved the rate payers approximately one million dollars.

The Prudential Committee would also like to thank all Fire District employees for their dedication and hard work throughout the year. Retired Bookkeeper/Clerk & Treasurer Richard Kleiner, Bookkeeper/Clerk & Treasurer Kathleen Fletcher, Assistant Clerk & Treasurer Victoria Lassonde, Administrative Assistant Whitney Flynn, Fire District Superintendent William D. Cyruk, Fire District Assistant Superintendent John Barrett, Water Department Operators Nick Johnson, Damien Wimpenny and Michael Bullett. Your dedication and efforts are very much appreciated.

Once again, the Prudential Committee would like to recognize the following individuals for their many years of dedicated service to the Fire District; retired Bookkeeper/Clerk & Treasurer Richard Kleiner, retired Chief Engineer Paul Goyette and Prudential Committee member William J. Cyruk. Thank you very much and best wishes in your future endeavors.

Respectfully yours,

Thomas A. Satko, Chairman
Frederick D. Meczywor, Jr., Vice-Chairman
Norman Schutz

Management's Discussion and Analysis

June 30, 2017

As management of the Adams Fire District, we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2017. We encourage readers to consider the information presented here, as well as the District's basic financial statements that follow this section.

Financial Highlights

Government-Wide Financials

The assets of the Adams Fire District exceeded its liabilities at the close of the most recent fiscal year by \$4,664,820 (net position), composed of net positions in the governmental activities of \$3,392,014 and in the business-type activities (Water Department) of \$1,272,806. Of this amount, \$334,198 (unrestricted net position) may be used to meet the District's ongoing obligations to citizens and creditors.

Governmental Fund and Enterprise Fund

As of the close of the current fiscal year, the Governmental Funds reported an ending fund balance of \$1,323,889, which decreased \$339,774 from the prior year.

As of the close of the current fiscal year, the Enterprise Fund (Water Department) reported an ending fund balance of \$1,272,806, which increased \$261,567 from the prior year.

The District's total debt outstanding was \$3,441,751 at the end of the current fiscal year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's financial statements are comprised of four components: (1) government-wide financial statements, (2) fund financial statements, (3) proprietary (enterprise) fund financial statements and (4) notes to financial statements. This report also contains supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

These basic financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of the net position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods such as unused vacation leave.

Both of the basic financial statements distinguish functions of the District that are principally supported by water rates and other charges from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The total governmental activities of the District include the water department, fire department and street lighting. The government-wide financial statements can be found on pages 10 and 11 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Adams Fire District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District are reported into two categories: governmental funds and proprietary (enterprise) fund.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the basic financial statements. However, unlike the basic financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating near-term financing requirements.

Because the focus of governmental funds is narrower than that of the basic financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the basic financial statements. By doing so, readers may better understand the

long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District adopts an annual budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 15 and 16 of this report. The budget and actual comparison statement can be found on page 18 of this report.

Proprietary (Enterprise) Fund

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The District maintains one proprietary fund for water department operations. Since this area of activity is supported by user fees, the fund is accounted for as a business-type activity. The District adopts an annual budget for its proprietary fund. The proprietary fund financial statements for the water department can be found on pages 19 through 21 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide fund and proprietary fund financial statements. The notes to the financial statements can be found on pages 15 through 29 of the District's FY17 Audit Report. The notes to this report also contain certain information concerning the District's progress in funding its obligation to provide benefits to its employees.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of the District's financial position. Assets exceeded liabilities by \$4,664,820 at the close of the most recent fiscal year.

ADAMS FIRE DISTRICT SUMMARY NET POSITION June 30, 2017				
Primary Government				
	Governmental Activities	Business-type Activities	Total 2017	Comparative Total 2016
Current and other assets	\$ 1,159,147	\$ 307,480	\$ 1,466,627	\$ 1,640,856
Interfund receivable (payable)	171,078	(171,078)	---	---
Capital assets, net	2,657,870	5,114,503	7,772,373	6,741,876
Total Assets	3,988,095	5,250,905	9,239,000	8,382,732
Deferred outflows related to pensions	86,421	211,580	298,001	229,601
Total assets and deferred outflows of resources	4,074,516	5,462,485	9,537,001	8,612,333
Current liabilities	6,336	10,439	16,775	13,807
Long-term debt	220,000	3,221,751	3,441,751	3,457,654
Net pension liability	300,473	659,096	959,569	741,118
Accumulated unused compensated absences	25,147	37,300	62,447	85,673
Post employment benefits other than pensions	130,546	261,093	391,639	348,117
Total Liabilities	682,502	4,189,679	4,872,181	4,646,369
Net Position				
Invested in capital assets, net of related debt	2,437,870	1,892,752	4,330,622	3,284,222
Unrestricted	954,144	(619,946)	334,198	681,742
Total Net Position	\$ 3,392,014	\$ 1,272,806	\$ 4,664,820	\$ 3,965,964

By far the largest portion of the District's net position (93%) reflects its investment in capital assets (e.g. land, buildings, machinery and equipment), less any related debt used to acquire those assets that are still outstanding. The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The remaining balance of unrestricted net position of \$334,198 may be used to meet the District's ongoing obligations to citizens and creditors.

The District's unrestricted net position (deficit) in the Business-type activities (Water Fund) is \$(619,946) as of June 30, 2017. This deficit is mainly caused by the recording of the net pension liability of \$447,516 and the post-employment benefit liability of \$261,093 which are not reimbursable costs at this time.

A summary of changes in net position for the years ended June 30, 2017 and 2016 follows:

ADAMS FIRE DISTRICT SUMMARY CHANGES IN NET POSITION				
	Primary Government			Comparative Total 2016
	Governmental Activities	Business-type Activities	Total 2017	
Program Revenues:				
Charges for services	\$ 525,578	\$ 1,227,649	\$ 1,753,227	\$ 1,651,774
Capital grants	809,524	---	809,524	---
General Revenues:				
Earnings on investments	2,461	---	2,461	2,327
Miscellaneous revenues	1,025	---	1,025	21,452
Total Revenues	1,338,588	1,227,649	2,566,237	1,675,553
Expenses				
Water department	---	1,007,844	1,007,844	959,931
Fire department	207,912	---	207,912	184,511
Street lighting	132,365	---	132,365	133,516
Employee benefits	101,112	334,561	435,673	316,030
Interest and fiscal charges	1,568	82,019	83,587	90,186
Total Expenses	442,957	1,424,424	1,867,381	1,684,174
Transfers	(458,342)	458,342	---	---
Change in Net Position	437,289	261,567	698,856	(8,621)
Net position, beginning	2,954,725	1,011,239	3,965,964	3,974,585
Net position, ending	<u>\$ 3,392,014</u>	<u>\$ 1,272,806</u>	<u>\$ 4,664,820</u>	<u>\$ 3,965,964</u>

Major Revenue and Expense Factors Included:

Program revenue increased by \$101,453 or 6.1% from fiscal year 2016, resulting from a combination of water consumption, connection fees, and an increase in water rates.

Water department expenses increased \$47,913 or 5% from fiscal year 2016. This increase is primarily related to increased costs of operating the water system, including repairs and maintenance as the system ages.

Employee benefits increased \$119,157 or 38% from fiscal year 2016. This increase is primarily related to the accrual of the net pension liability and other postemployment benefits liability which are not reimbursable costs at this time.

During fiscal year 2017, the District transferred \$458,342 from available funds (General Fund free cash and Stabilization Fund) into the Enterprise Fund (Water department) to subsidize general operations and capital purchases made by the Enterprise Fund.

Budgetary Highlights

General Fund

The District's general fund budget sustained it throughout the fiscal year with budget expenses in line with actual expenses.

Enterprise Fund

The Enterprise Fund budget sustained it throughout the fiscal year. The negative variance of \$(100,061) in employee benefits is a result of the District recording an increase of \$118,975 for its net pension and other postemployment benefits liabilities which are not reimbursable costs at this time. Taking this into account, the budget variance is a positive \$18,914, which represents underspending in this category.

The District does not budget for depreciation expense, but rather budgets for the purchase of capital assets as they occur. Capital assets are either funded with the use of available free cash or through temporary borrowing.

Capital Asset and Debt Administration

The District's investment in capital assets as of June 30, 2017 is \$7,772,373 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, pumping and water storage, machinery and equipment. During fiscal year 2017, the District made improvements to the building at a cost of \$32,280, purchased a Ford F-350 at a cost of \$51,872, purchased a fire truck at a cost of \$993,574, and made improvements to the Notch Road and Well #4 pumping stations at a cost of \$211,496. The capital asset detail by fund is disclosed in Note 3.C. on pages 21-22 of the District's FY17 Audit Report.

Long-term debt

At the end of the current fiscal year, the District had total debt outstanding of \$3,441,751.

ADAMS FIRE DISTRICT OUTSTANDING DEBT

	2017	Comparative 2016
Governmental		
Activities Debt	\$ 220,000	\$ 64,000
Business-type		
Activities Debt	3,221,751	3,393,654
Total	\$ 3,441,751	\$ 3,457,654

Economic Factors and Next Year's Budgets and Rates

The District has authorized the fiscal 2018 budget as follows:

Enterprise Fund	\$ 1,271,644
General Fund	346,797
Street Lighting	124,000
Total	\$ 1,742,441

Requests for Information

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the District Treasurer, 3 Columbia Street, Adams, MA 01220.

ADAMS FIRE DISTRICT
STATEMENT OF NET POSITION

June 30, 2017

	Primary Government		Totals
	Governmental Activities	Business-type Activities	
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES			
Cash and cash equivalents	\$ 1,022,668	\$ ---	\$ 1,022,668
Accounts receivable	136,479	304,761	441,240
Inventory	---	2,719	2,719
Interfund receivable (payable)	171,078	(171,078)	---
Capital assets, net	<u>2,657,870</u>	<u>5,114,503</u>	<u>7,772,373</u>
Total assets	3,988,095	5,250,905	9,239,000
Deferred outflows of resources			
Deferred outflows related to pensions	<u>86,421</u>	<u>211,580</u>	<u>298,001</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>4,074,516</u>	<u>5,462,485</u>	<u>9,537,001</u>
LIABILITIES			
Accounts payable and other current liabilities	6,336	10,439	16,775
Current portion of long-term debt	69,600	174,405	244,005
Noncurrent liabilities:			
Long-term debt	150,400	3,047,346	3,197,746
Net pension liability	300,473	659,096	959,569
Accumulated unused compensated absences	25,147	37,300	62,447
Postemployment benefits other than pensions	<u>130,546</u>	<u>261,093</u>	<u>391,639</u>
TOTAL LIABILITIES	<u>682,502</u>	<u>4,189,679</u>	<u>4,872,181</u>
NET POSITION			
Invested in capital assets, net of related debt	2,437,870	1,892,752	4,330,622
Unrestricted	<u>954,144</u>	<u>(619,946)</u>	<u>334,198</u>
TOTAL NET POSITION	<u>\$ 3,392,014</u>	<u>\$ 1,272,806</u>	<u>\$ 4,664,820</u>

**ADAMS FIRE DISTRICT
STATEMENT OF ACTIVITIES**

For the Year Ended June 30, 2017

	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Capital Grants and Contributions	Primary Government	Business-type Activities	Total
FUNCTIONS/PROGRAMS						
Governmental activities						
Fire department	\$ 207,912	\$ 397,052	\$ 809,524	\$ 998,664	\$ ---	\$ 998,664
Street lighting	132,365	128,526	---	(3,839)	---	(3,839)
Employee benefits	101,112	---	---	(101,112)	---	(101,112)
Interest and fiscal charges	1,568	---	---	(1,568)	---	(1,568)
Total governmental activities	442,957	525,578	809,524	892,145	---	892,145
Business-type activities						
Water department	1,424,424	1,227,649	---	---	(196,775)	(196,775)
TOTAL GOVERNMENT	\$ 1,867,381	\$ 1,753,227	\$ 809,524	892,145	(196,775)	695,370
General revenues						
Earnings on investments				2,461	---	2,461
Miscellaneous revenues				1,025	---	1,025
Transfers				(458,342)	458,342	---
Total general revenues and transfers				(454,856)	458,342	3,486
CHANGE IN NET POSITION						
Net position, beginning				437,289	261,567	698,856
				2,954,725	1,011,239	3,965,964
NET POSITION, ENDING				\$ 3,392,014	\$ 1,272,806	\$ 4,664,820

ADAMS FIRE DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS

June 30, 2017

	General	Total Governmental Funds
ASSETS		
Cash and cash equivalents	\$ 1,022,668	\$ 1,022,668
Accounts receivable	136,479	136,479
Interfund receivable	171,078	171,078
TOTAL ASSETS	\$ 1,330,225	\$ 1,330,225
 LIABILITIES AND FUND BALANCES		
LIABILITIES		
Accounts payable	\$ 6,336	\$ 6,336
Total liabilities	6,336	6,336
 FUND BALANCES		
Committed	109,127	109,127
Assigned	17,595	17,595
Unassigned	1,197,167	1,197,167
Total fund balances	1,323,889	1,323,889
TOTAL LIABILITIES AND FUND BALANCES	\$ 1,330,225	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	2,657,870
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.	(245,147)
Net pension liability	(214,052)
Post-employment benefits other than pensions	(130,546)
Net position of governmental activities	\$ 3,392,014

ADAMS FIRE DISTRICT

**STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS**

For the Year Ended June 30, 2017

	General	Total Governmental Funds
REVENUES		
Charges for services	\$ 525,578	\$ 525,578
Grant income	809,524	809,524
Earnings on investments	2,461	2,461
Miscellaneous revenues	1,025	1,025
TOTAL REVENUES	1,338,588	1,338,588
EXPENDITURES		
Fire department	160,039	160,039
Street lighting	132,365	132,365
Employee benefits	56,169	56,169
Debt Service:		
Principal retirement	32,000	32,000
Interest and fiscal charges	1,568	1,568
Capital outlays	1,025,879	1,025,879
TOTAL EXPENDITURES	1,408,020	1,408,020
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(69,432)	(69,432)
OTHER FINANCING SOURCES (USES)		
Bond proceeds	188,000	188,000
Transfers to Enterprise Fund	(458,342)	(458,342)
TOTAL OTHER FINANCING SOURCES (USES)	(270,342)	(270,342)
Net change in fund balances	(339,774)	(339,774)
Fund balances, beginning	1,663,663	1,663,663
FUND BALANCES, ENDING	\$ 1,323,889	\$ 1,323,889

ADAMS FIRE DISTRICT

STATEMENT OF REVENUES AND EXPENDITURES BUDGET AND ACTUAL (NON-GAAP BASIS) - GENERAL FUNDS

For the Year Ended June 30, 2017

	General Fund			
	Budget		Actual	Variance
	Original	Final	Budgetary Basis	Positive (Negative)
REVENUES				
Charges for services	\$ 375,143	\$ 375,143	\$ 525,578	\$ 150,435
Grant income	809,524	809,524	809,524	---
Earnings on investments	---	---	1,471	1,471
Miscellaneous revenues	---	---	1,025	1,025
TOTAL REVENUES	1,184,667	1,184,667	1,337,598	152,931
EXPENDITURES				
Fire department	177,257	177,257	173,464	3,793
Street lighting	134,000	134,000	132,365	1,635
Employee benefits	30,318	30,318	27,943	2,375
Debt Service:				
Principal retirement	32,000	32,000	32,000	---
Interest and fiscal charges	1,568	1,568	1,568	---
Capital outlay	1,025,956	1,025,956	1,025,879	77
TOTAL EXPENDITURES	1,401,099	1,401,099	1,393,219	7,880
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(216,432)	(216,432)	(55,621)	160,811
OTHER FINANCING SOURCES (USES)				
Borrowing proceeds	188,000	188,000	188,000	---
Resources used from compensated absence fund	---	(28,226)	(28,226)	---
Resources from other available funds	324,862	396,128	396,128	---
Transfers out to Enterprise Fund	(296,430)	(339,470)	(339,470)	---
TOTAL OTHER FINANCING SOURCES (USES)	216,432	216,432	216,432	---
EXCESS OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES	\$ ---	\$ ---	\$ 160,811	\$ 160,811

ADAMS FIRE DISTRICT
STATEMENT OF NET POSITION
PROPRIETARY FUND

June 30, 2017

	Business-Type Activities Enterprise Fund (Water Fund)
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	
Accounts receivable	\$ 304,761
Inventory	2,719
Total current assets	<u>307,480</u>
Capital assets, net	<u>5,114,503</u>
Total assets	5,421,983
Deferred outflows of resources	
Deferred outflows related to pensions	<u>211,580</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u><u>5,633,563</u></u>
 LIABILITIES	
Warrants and other payables	10,439
Interfund payable	171,078
Long-term debt	3,221,751
Net pension liability	659,096
Accumulated unused compensated absences	37,300
Postemployment benefits other than pensions	<u>261,093</u>
TOTAL LIABILITIES	<u><u>4,360,757</u></u>
 NET POSITION	
Invested in capital assets, net of related debt	1,892,752
Unrestricted	<u>(619,946)</u>
TOTAL NET POSITION	<u><u>\$ 1,272,806</u></u>

ADAMS FIRE DISTRICT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND NET POSITION PROPRIETARY FUND

For the Year Ended June 30, 2017

	Business-Type Activities -- Enterprise Fund			
	Water Fund			
	Original Budget	Final Budget	Actual	Variance Positive (Negative)
OPERATING REVENUES				
Charges for services	\$ 1,267,574	\$ 1,267,574	\$ 1,227,649	\$ (39,925)
TOTAL OPERATING REVENUES	<u>1,267,574</u>	<u>1,267,574</u>	<u>1,227,649</u>	<u>(39,925)</u>
OPERATING EXPENSES				
Cost of sales and services	424,859	424,859	415,251	9,608
Employee benefits	234,500	234,500	334,561	(100,061)
Professional fees	26,950	26,950	21,197	5,753
Office expense	32,028	32,028	28,532	3,496
Building expense	20,898	20,898	23,961	(3,063)
Communications	4,795	4,795	3,745	1,050
Insurance	31,632	31,632	28,455	3,177
Water system and pumping station expenses	289,637	289,637	262,815	26,822
Road machinery expense	16,700	16,700	13,011	3,689
Depreciation	---	---	210,877	(210,877)
TOTAL OPERATING EXPENSES	<u>1,081,999</u>	<u>1,081,999</u>	<u>1,342,405</u>	<u>(260,406)</u>
OPERATING INCOME (LOSS)	185,575	185,575	(114,756)	(300,331)
NONOPERATING REVENUES (EXPENSES)				
Interest expense	(82,019)	(82,019)	(82,019)	---
TOTAL NONOPERATING REVENUES (EXPENSES)	<u>(82,019)</u>	<u>(82,019)</u>	<u>(82,019)</u>	<u>---</u>
INCOME (LOSS) BEFORE TRANSFERS	103,556	103,556	(196,775)	(300,331)
Transfers in from General Fund	296,430	339,470	339,470	---
Transfers in from Stabilization Fund	118,872	118,872	118,872	---
CHANGE IN NET POSITION	<u>\$ 518,858</u>	<u>\$ 561,898</u>	261,567	<u>\$ (300,331)</u>
Net position, beginning			<u>1,011,239</u>	
NET POSITION, ENDING			<u>\$ 1,272,806</u>	

**ADAMS FIRE DISTRICT
STATEMENT OF CASH FLOWS
PROPRIETARY FUND**

For the Year Ended June 30, 2017

	Business-Type Activities Enterprise Fund (Water Fund)
Cash flows from operating activities	
Receipts from customers	\$ 1,236,766
Payments to suppliers	(583,574)
Payments to employees	(415,251)
Net cash provided (used) by operating activities	<u>237,941</u>
Cash flows from noncapital financing activities	
Decrease in interfund payable	(178,993)
Transfers in from General Fund and Stabilization Fund	458,342
Net cash provided (used) by noncapital financing activities	<u>279,349</u>
Cash flows from capital and related financing activities	
Purchases of capital assets	(263,368)
Principal paid on long-term debt	(171,903)
Interest paid on long-term debt	(82,019)
Net cash provided (used) by capital and related financing activities	<u>(517,290)</u>
 INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	 ---
Cash and equivalents, beginning	<u>---</u>
CASH AND EQUIVALENTS, ENDING	<u>\$ ---</u>
Reconciliation of operating income to net cash provided (used) by operating activities	
Operating income (loss)	\$ (114,756)
Adjustments to reconcile operating income to net cash provided (used) by operating activities:	
Depreciation	210,877
(Increase) decrease in operating assets:	
Accounts receivables, net	9,117
Increase (decrease) in operating liabilities:	
Warrants and other payables	7,299
Net pension liability	106,537
Accumulated unused compensated absences	6,429
Postemployment benefits other than pensions	12,438
Net cash provided by operating activities	<u>\$ 237,941</u>

ADAMS FIRE DISTRICT
RECONCILIATION OF TREASURER'S CASH

On June 30, 2017

As of June 30, 2017 cash consisted of the following balances:

Cash in savings, checking accounts and short-term investment accounts:

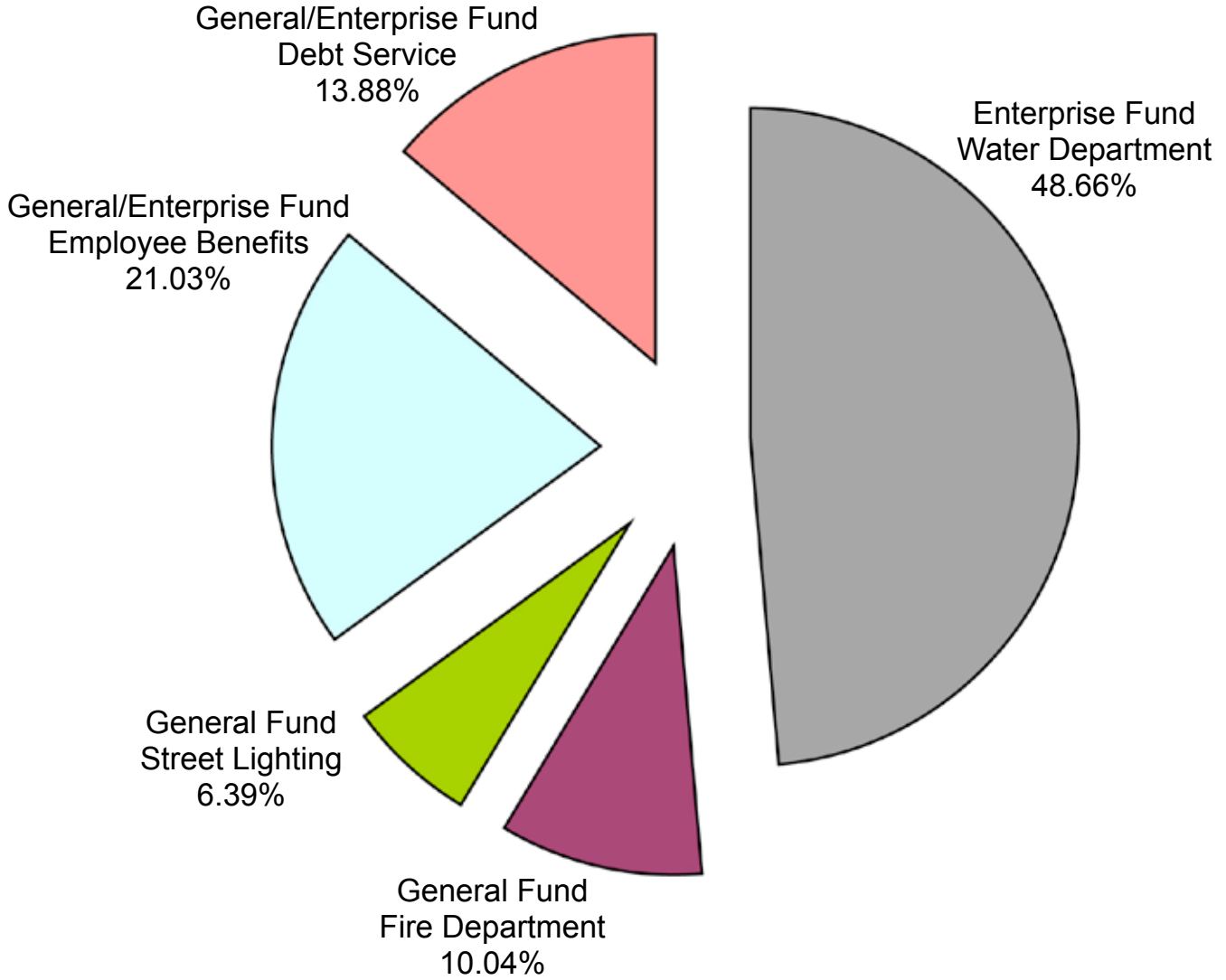
TD Bank	\$ 533,799
Easthampton Savings Bank	130,298
Adams Community Bank	73,899
Unibank	<u>284,672</u>

Total cash and short-term investments	<u>\$ 1,022,668</u>
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Cash and time deposits are presented in the financial statements as follows:

General fund	<u>\$ 1,022,668</u>
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Fiscal 2017 Expenditures



**ADAMS FIRE DISTRICT
FISCAL 2017 EXPENDITURES \$2,071,284.00**

	TOTAL EXPENDITURES	
General Fund Fire Department	\$ 207,912.00	10.04%
Enterprise Fund Water Department	1,007,844.00	48.66%
General Fund Street Lighting	132,365.00	6.39%
General/Enterprise Employee Benefits	435,673.00	21.03%
General/Enterprise Fund Debt Service	287,490.00	13.88%
	\$ 2,071,284.00	100.00%

Long Term Debt

	Interest Rate	Principal Amount	Date Issued	Date of Maturity	Principal Outstanding June 30, 2017	Interest Outstanding June 30, 2017
Fire Truck	2.45%	\$ 160,000.00	9/4/12	FY2018	\$ 32,000.00	\$ 784.00
Fire Ladder Truck	2.75%	\$ 188,000.00	5/2/17	FY2022	\$ 188,000.00	\$ 15,510.00
Hale's Hill Project MA Water Pollution Abatement Trust	2%	\$ 2,566,301.84	12/18/07	FY2028	\$ 1,538,696.96	\$ 175,406.47
Water Main Project - Rte #8	2.75%	\$ 1,779,231.00	10/30/14	FY2052	\$ 1,683,055.00	\$ 834,422.87
Total Indebtedness		\$ 4,693,532.84			\$ 3,441,751.96	\$ 1,026,123.34

3 YEAR BUDGET COMPARISON

Category	FY2015 7/1/14-6/30/15	FY2016 7/1/15-6/30/16	FY2017 7/1/16-6/30/17
Total Recurring Items	\$ 1,373,544.32	\$ 1,610,106.50	\$ 1,642,715.26
Total Warrant Articles	\$ 60,000.00	\$ 152,000.00	\$ 774,347.00
BUDGET TOTALS	\$ 1,433,544.32	\$ 1,762,106.50	\$ 2,417,062.26

2017 Chief Engineer's Report

I am honored to present my first Annual Report as Chief Engineer. In 2017, the Adams Fire Department saw many changes. Chief Engineer Paul Goyette retired on May 9, 2017. I would like to thank Chief Engineer Goyette who started with the Adams Fire Department on March 1, 1983 and served admirably for 34 years. Your contribution to the Adams Fire Department will always be appreciated and will not be forgotten.

Thank you to the residents of the Adams Fire District for giving me the opportunity to serve as this District's 14th Chief Engineer. I also would like to thank retired Chief Engineer Stephen Brown who spent many hours mentoring me and preparing me for this position.

Mark Therrien was elected as 4th Assistant Engineer and is settling into his new position. I would like to thank him for taking on the responsibilities.

In May, we received our new Ferrara tower truck. This was made available by the Assistance to Firefighters Grant. The grant was written by Chief Engineer Goyette and 2nd Assistant Engineer Lennon. I would like to thank them for their hard work on this grant and seeing it through until the truck was delivered and in service.

During the summer, we also took delivery of 22 new self-contained breathing apparatus, 5,050 feet of hose, and multiple nozzles. The purchase of these items was made possible by two Regional Assistance to Firefighters Grants that were awarded to the Northern Berkshire Fire Departments. Combined, these three grants saved the residents of the Adams Fire District almost one million dollars.

As I take over running the department, I am amazed at how many town agencies we work closely with. I would like to thank the Adams Ambulance Service, Adams Police Department, Adams Forest Wardens, Cheshire Fire Department, North Adams Fire Department, the Adams Water Department, the Fire District Office staff, and the Prudential Committee. Without all of your assistance, I could not do this job.

During the year, we responded to 310 calls with 48 of those calls being fires. The most notable was early

in the morning on February 18, 2017 at 335-339 Old Columbia Street, destroying a three-family home. There were numerous smaller fires, that because of the department's quick response, were extinguished with minimal damage. On December 1st at 4:46 am, the Adams Fire Department was detailed for a report of an unresponsive female. Our firefighters were the first to arrive on scene and began CPR, eventually reviving the patient who was transported to the hospital and eventually discharged. Congratulations to the members for a job well done.

A breakdown of our calls is below.

- Fire 48
- Overpressure Rupture, Explosions, Overheat no fire..... 4
- Rescue and Emergency Medical Service Incident..... 110
- Hazardous Conditions (No Fire) 31
- Service Calls 21
- Good Intent Call 24
- False Alarms & False Calls 71
- Severe Weather & Natural Disaster 1

Our members are the most important part of the organization. Each year it becomes harder and harder to attract new members and retain our current ones. Just this year, the department saw the retirement of Wilfred Parmenter, after almost 25 years of service, and the stepping down of Damon Grimes, a newer member, who relocated to North Adams with pending nuptials. There was one other member removed from the roster at his request. I would like to thank Mr. Parmenter and Mr. Grimes for their service and we wish them the best in their future endeavors.

In September of 2017, John Duval was elected as a member of the Alert Hose Company. In October he graduated from the Mass Fire Academy Call/Volunteer recruit program and is National Pro Board certified to the level of Firefighter I & II. The training is over 240 hours long and held at the Massachusetts Fire Academy, Springfield Campus. This course is held on nights and weekends as well as requiring many hours of studying at home. Congratulations for Firefighter Duval.

Attracting new volunteers is not a local issue, it is a national problem. Right now, I ask everyone that if you know of any man or woman over 18 years of age that lives in town and is interested in becoming a firefighter to please have them contact me. Those who are interested may also stop in to the station on any Tuesday night. We welcome anyone who may be interested to even come and observe a drill to see if the fire service is for them. The great part about a volunteer department is you can try it and if you decide it is not for you, you can choose to walk away. We do not look down on anyone who decides volunteer firefighting is not for them.

After taking over as Chief Engineer, I decided to add lieutenants to the command staff. For many years, the assistant engineers mostly worked in Adams and had jobs that allowed them to leave for calls. The availability of the assistant engineers gave the department a strong command structure, but unfortunately, this is not the case anymore. I appointed William Gero, Anthony Piscioneri Jr., Cory Adelt, Michael Therrien, Dylan Grimes and Joshua Sworzen to the lieutenant positions. They all have been doing a great job so far.

The officers of the Alerts and myself decided to start a new tradition and honor a member of the Alerts with the Alert of the Year Award and an Assistant Engineer of the year Award. The first awards were given out at this year's Alerts Ball. I would like to congratulate this year's recipients, Firefighter Andrew Gigliotti and 2nd Assistant Engineer David Lennon.

This year, Richard Ouellette celebrated his 60th anniversary as a member of the Alert Hose Company. Other members who reached years of service milestones were: Lieutenant William Gero – 45 Years and Firefighter Dana Labbee – 25 years. Congratulations to each of them.

As I close, I would like to thank the engineers of the Adams Fire Department and the members of the Alert Hose Company for their dedication, hard work, and commitment to keeping Adams safe. You each make a difference.

Respectfully submitted,

John M. Pansecchi
Chief Engineer
Adams Fire District

FOR ALL EMERGENCY'S DIAL 911
THIS WILL PROVIDE YOU WITH THE QUICKEST RESPONSE

Alert Hose Company No. 1

ENGINEERS OF THE ADAMS FIRE DEPARTMENT

Name		Years of Service
John M. Pansecchi	Chief Engineer	30
Timothy C. Ziemba	First Assistant Engineer	23
David J. Lennon	Second Assistant Engineer	18
Edward Capeless	Third Assistant Engineer	19
Mark J. Therrien	Fourth Assistant Engineer	31
Paul J. Goyette	Retired May 2017 past Chief Engineer	34

OFFICERS OF THE ALERT HOSE COMPANY

Anthony Piscioneri, Jr.	Foreman	29
Cory Adelt	First Asst. Foreman	17
Michael Daigneault	Second Asst. Foreman	17
Michael Therrien	Secretary (<i>past Foreman</i>)	10
Andrew Gigliotti	Treasurer	19
Deacon Greg LaFreniere	Chaplain	3

MEMBERS OF THE ALERT HOSE COMPANY

Bryan Albano	2	Robert Krzanik	14
Christopher Bidy	1	Dana Labbee	20
Andrew Bourdon	2	Julie Lech	5
John Duval (<i>elected Sept. 2017</i>)		Jason Leja (<i>past Foreman</i>)	19
Andrea Fitzgerald	3	Eric Mallet	6
Scott Frye (<i>past Foreman</i>)	15	Michael Mullany	11
William A. Gero (<i>past Foreman</i>)	45	Richard P. Ouellette	60
Jason Godfrey	8	Wilfred Parmenter, Jr. (<i>resigned Jan. 2017</i>)	25
Damon Grimes (<i>resigned Oct. 2017</i>)		Anthony J. Piscioneri	44
Dylan Grimes	4	Joshua Sworzen	4
Joseph P. Koscinski (<i>past Foreman</i>)	44	Brian Tatro (<i>resigned May, 2017</i>)	11

Fire District Superintendent's Report

I have the pleasure of submitting my sixth Annual Report as Superintendent of the Adams Fire District.

PUMPING

Water Pumped from the District's well field:

January	26,516,000
February	23,834,000
March	28,697,000
April	27,352,000
May	30,010,000
June	29,112,000
July	28,689,000
August	27,931,000
September	27,457,000
October	24,530,000
November	21,623,000
December	22,162,000
Total Gallons	317,913,000

WATER MAIN / SERVICE LEAKS

Date	Location	Line Size
1-02-17	4 Arnold Avenue	6"
3-13-17	12 Harmony Street	8"
4-27-17	155 Howland Avenue	12"
5-30-17	Water Street	6"
6-15-17	49 Orchard Street	¾"
6-21-17	Forest Park Ave and Harmony	6"
7-18-17	8.5 Orchard Street	¾"
7-24-17	1 West Kittler Avenue	¾"
8-08-17	6 Orchard Street	¾"
8-09-17	Melrose and Gilead Streets	6"
10-12-17	Quality Street	16"
10-16-17	Harmony Street	6"
10-22-17	Fisk Road	8"
11-22-17	East Street	8"
11-27-17	West Road	8"
12-04-17	Howland Avenue	12"
12-15-17	West Road	8"

Date	Location	Line Size
12-21-17	North Street and Second Street	4"
12-22-17	West Kittler Avenue	4"

FIRE HYDRANT

Replacements

Randall Street
Brown Street
East Jordan Street
East Street
Gilead Street
Meadow Street
Richmond Street
Columbia Street
Center Street

Repairs

Intersection of Summer and East Hoosac Street
Front of 71 Howland Avenue
Front of 155 Howland Avenue
Front of 13-15 Friend Street
Top of Alger Street

Water System Update

The Adams Fire District has completed the third round of fire hydrant and water main flushing. During this program, we discovered 5 hydrants that needed and have been repaired, and 9 hydrants that were replaced (see locations above). We will continue to flush hydrants on an annual basis.

A system-wide leak detection survey of the distribution system was completed. During the survey, 5 water main leaks and 1 fire hydrant were discovered to be leaking.

The Adams Fire District has completed the upgrades to the Notch Road pump station. This included replacing a one-pump system that was failing with a two-pump system that would give our customers redundancy in the case of a motor or pump failure. This will enable us to continue to supply potable drinking water and fire protection.



Left: Bypass pumping at Notch Road pump station during pump replacement



Right: Notch Road pump replacement completed

Recommendation

I would like to see the District rehab our Well #3, and at a minimum, have an inspection completed which includes the removal and inspection of the pump, inspection and cleaning of the well and screen. In the future, install a generator for backup power in case of a power outage. I would also like to see the District pursue a water meter replacement and installation program to replace the meters that are past their useful life expectancy by many years.

The rehab construction of our Well #4 pump station has begun. This well has not been upgraded since the original construction in 1978 and is the main water producer for the District. The upgrades include, but aren't limited to, the removal and installation of a new well pump, column and shaft, the inspection of the internal well screens, and upgrades to the backup generator and wiring. This project is scheduled to be complete in the spring of 2018.

Water Quality Testing

There are 11 registered testing locations for total coliform throughout the Adams Fire District distribution system. A monthly sample is taken from each location and sent to Howard Labs for testing. Coliform are naturally present in the environment and used as an indicator. We detected coliform in some of our samples and conducted assessments to identify any potential problems, with no finding. We also sampled for secondary contaminants, volatile organic compounds, sodium, iron, manganese, nitrate, nitrite, perchlorate, and lead and copper. All samples were below the MassDEP standards. Please see Adams Fire District's Drinking Water Quality report for more detailed information.



Left: Well # 4 rehab during construction
Right: Well # 4 pump removal and inspection



Conclusion

I would like to take this opportunity to thank the Prudential Committee, Chief Engineer Pansecchi, the dedicated Engineers, the Alert Hose Company, Fire District Assistant Superintendent John C. Barrett, and all of the Fire District employees for their hard work and dedication. It is greatly appreciated.

Respectfully submitted,

William D. Cyrulik
Fire District Superintendent

Record of Annual Fire District Meeting - May 09, 2017

Pursuant to the foregoing warrant, the inhabitants of the Town of Adams qualified to vote in elections and Fire District affairs, met at the time and place therein mentioned.

Victoria A. Lassonde, Assistant Clerk of the Adams Fire District, called the meeting to order at eleven fifty five a.m.

ARTICLE 1. To choose a Moderator to preside at said Meeting and all District Meetings until the next Annual Meeting.

The name of Philip H. Grandchamp was placed in nomination for the office of Moderator and duly seconded.

A motion to cease nominations was offered and seconded.

VOTE THEREON BEING UNANIMOUS.

On a voice vote, the seven (7) voters present unanimously elected Philip H. Grandchamp Moderator.

Philip H. Grandchamp was declared elected Moderator to preside at this meeting and all District meetings until the next Annual Meeting and was duly sworn to this office by the Assistant Clerk of the Adams Fire District.

ARTICLE 2. To choose by ballot the following officers:

- One Prudential Committee Member
for a 3 year term
- One Clerk & Treasurer
for a 1 year term
- One Chief Engineer
for a 3 year term
- One First Assistant Engineer
for a 3 year term
- One Second Assistant Engineer
for a 3 year term
- One Third Assistant Engineer
for a 3 year term
- One Fourth Assistant Engineer
for a 3 year term

The Assistant Clerk of the Adams Fire District officially opened the polls at 12:00 Noon and balloting commenced.

The elections officers having been duly appointed and sworn by the Fire District Assistant Clerk were as follows:

CHECKERS:

IN	OUT
Marion Czarnik	Jean Kondej
Carol LaPlante	Carol Graves
Irene Belch	Frances Bassi

COUNTERS/TABULATORS:

- Barbara Bennett
- Denise Sadlowski

The ballot boxes were examined by the Moderator and Fire District Assistant Clerk and found to be in readiness. The keys to the ballot box were delivered to the Fire District Assistant Clerk.

At 6:00 p.m., the Fire District Assistant Clerk declared the polls closed and the ballots were removed from the ballot box for counting.

The ballots cast for the offices were sorted, counted and recorded. The Vice-Chairman announced the results of the voting at 7:43 p.m.

	VOTES CAST	VOTERS	ELIGIBLE VOTERS
Precinct 1	45	1,040	1,040
Precinct 2	58	1,128	1,096
Precinct 3	45	1,101	995
Precinct 4	50	995	962
Precinct 5	89	1,168	1,055
TOTALS	287	5,432	5,148

Prudential Committee for Three Years

	<i>Total Votes Cast</i>
Blanks	264
<u>Write-Ins</u>	
Allen Mendel	6
Norman Schutz	6
George Haddad	1
Richard Kleiner	1
Sandra Kleiner	1
Andrew Brown	1
Mark Therrien	1

Mark Chittenden	1
Stanley Piciorek	1
Albert Singer	1
Tim Ziemba	1
Joseph Allard	2
	<hr/>
	287

The Vice Chairman declared the vote to be a tie. The outcome to be determined at a later date.

Clerk & Treasurer for One Year

	Total Votes Cast
Blanks	26
Kathleen A. Fletcher	261
Write-Ins	0
	<hr/>
	287

The Vice Chairman declared Kathleen A. Fletcher elected Clerk & Treasurer for a one year term expiring in 2018. She was sworn to this office by the Fire District Assistant Clerk.

Chief Engineer for Three Years

	Total Votes Cast
Blanks	27
John M. Pansecchi	240
<u>Write-Ins:</u>	
Tim Ziemba	12
Mark Therrien	2
Joshua Sworzen	2
Mike Therrien	1
Anthony Piscioneri	1
Cory Aldelt	1
Dave Lennon	1
	<hr/>
	287

The Vice Chairman declared John M. Pansecchi elected Chief Engineer for a three year term expiring in 2020. He was sworn to this office by the Fire District Clerk.

First Assistant Engineer for Three Years

	Total Votes Cast
Blanks	29
Timothy C. Ziemba	257
<u>Write-Ins:</u>	
John Pansecchi	1
	<hr/>
	287

The Vice Chairman declared Timothy C. Ziemba elected First Assistant Engineer for a three year term expiring in 2020. He was sworn to this office by the Fire District Clerk.

Second Assistant Engineer for Three Years

	Total Votes Cast
Blanks	28
David J. Lennon, Jr.	259
Write-Ins:	0
	<hr/>
	287

The Vice Chairman declared David J. Lennon, Jr. elected Second Assistant Engineer for a three year term expiring in 2020. He was sworn to this office by the Fire District Clerk.

Third Assistant Engineer for Three Years

	Total Votes Cast
Blanks	26
Edward B. Capeless	261
Write-Ins:	0
	<hr/>
	287

The Vice Chairman declared Edward B. Capeless elected Third Assistant Engineer for a three year term expiring in 2020. He was sworn to this office by the Fire District Clerk.

Fourth Assistant Engineer for Three Years

	Total Votes Cast
Blanks	4
Dylan M. Grimes	76
Mark J. Therrien	207
Write-Ins:	0
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	287

The Vice Chairman declared Mark J. Therrien elected Fourth Assistant Engineer for a three year term expiring in 2020. He was sworn to this office by the Fire District Clerk.

Pursuant to the foregoing warrant, the inhabitants of the Town of Adams, qualified to vote in Fire District affairs, met at the time and place therein mentioned on Tuesday, the ninth day of May 2017, to act upon the following articles.

The Moderator called the business meeting to order at 7:00 p.m., with fifty-six (56) Fire District voters present.

ARTICLE 3. To hear the report of the Prudential Committee and act thereon.

RECOMMENDATION We recommend that the Fire District vote the Annual Report for the year 2016 as printed and distributed be accepted as the report of the Prudential Committee and Officers and placed on file.

VOTE Upon motion made and duly seconded, the Fire District voters present unanimously voted that the Annual Fire District Report for the year 2016, as printed and distributed, be accepted as the report of the Prudential Committee and Officers, and placed on file.

ARTICLE 4. To hear the report of any special committees and act thereon.

RECOMMENDATION We recommend that the Fire District vote to table this article as there are no special committee reports.

VOTE Upon motion made and duly seconded the Fire District voters present unanimously voted to table this article, as there were no special committee reports to be made.

ARTICLE 5. To see if the Fire District will vote to fix the salary and compensation of all elective officers of the Fire District, as provided by Section 108 of Chapter 41 of the General Laws, as amended, and if any of said salary and compensation shall be increased:

Prudential Committee
 Clerk and Treasurer
 Chief Engineer

or take any other action in relation thereto.

RECOMMENDATION We recommend that the Fire District vote to fix the annual salaries and/or compensation of its elected officials as hereinafter listed, effective July 1, 2017.

Prudential Committee:

Chairman	\$	750.00
Member		500.00
Member		500.00
Clerk and Treasurer		1,753.28
Chief Engineer		15,090.57

VOTE Upon motion made and duly seconded, the Fire District voters present, unanimously voted to fix the salary and compensation of all elective officers of the Fire District, as provided by Section 108 of Chapter 41 of the General Laws, as amended.

ARTICLE 6. To see if the Fire District will vote to raise and appropriate, and/or appropriate from available funds in the treasury, such sum or sums of money as may be necessary to defray the ordinary expenses of the Fire District for the fiscal year beginning July 1, 2017 through June 30, 2018, and to pay interest and loans maturing during this period, or take any other action in relation thereto.

RECOMMENDATION We recommend that the Fire District vote to raise and appropriate the sum of \$470,796.91 for the General Fund and that the Fire District vote to raise and appropriate the sum of \$1,271,643.61 for the Enterprise Fund and that the sum of \$200,000.00 be appropriated from Surplus Revenue, and that the sum of \$11,000.00 be appropriate from the Capital Outlay Fund, for the several specific purposes hereinafter designated and that the same be expended only for such purposes, under the direction of the respective officers and committees of the District, as follows:

GENERAL FUND

Administration

Prudential Committee Salaries	\$	525.00
Clerk and Treasurer's Salary		525.98
Bookkeeper's Salary		18,736.08
Fire District Office Wages		27,265.94
Fire District Office Wages - Overtime		600.00
Fire District Office Expense		14,107.10
Legal Services & Claims		2,400.00
Audit of District Accounts		8,250.00
Fire District Building Expense		8,902.00
Communications		1,845.00
Superintendent's Salary		21,507.73
Assistant Superintendent's Wages		17,633.76
		<hr/>
	\$	122,298.59

Fire Department

Chief Engineer's Salary	\$	15,090.57
Chief Engineer's Expense		1,975.00
Fire Department Expense		23,750.00
Stipends Volunteer Fireman		3,200.00
Certifications and Inspections		5,000.00
Hydrants		10,500.00
Maturing Debt		69,600.00
Interest on Maturing Debt		7,364.00
Grants		15,000.00
		<hr/>
	\$	151,479.57

Fire Alarm

Fire Alarm System Expense	\$	400.00
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Street Lighting

Street Lighting	\$	124,000.00
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Employees Benefits

Employees Group Insurance	\$	22,646.55
Unemployment Compensation Insurance		360.00
Contributory Retirement System		20,912.80
		<hr/>
	\$	43,919.35

Insurance

Insurance \$ 28,699.40

ENTERPRISE FUND

Administration

Prudential Committee Salaries	\$	1,225.00
Clerk and Treasurer's Salary		1,227.30
Bookkeeper's Salary		43,717.52
Fire District Office Wages		63,620.54
Fire District Office Wages - Overtime		1,400.00
Fire District Office Expense		32,869.90
Legal Services & Claims		5,600.00
Audit of District Accounts		19,250.00
Fire District Building Expense		20,898.00
Communications		4,305.00
		<hr/>
	\$	194,113.26

Water Department

Superintendent's Salary	\$	50,184.70
Superintendent's Expense		2,000.00
Water Department Wages		189,584.72
Water Department Wages - Overtime		35,160.84
Water System Expense		130,450.00
Pumping Stations Expense		92,600.00
Road Machinery Expense		19,300.00
Water Department Clothing Allowance		2,000.00
Engineering Services		12,000.00
Maturing Debt		195,405.23
Interest on Maturing Debt		100,218.08
		<hr/>
	\$	828,903.57

Employees Benefits

Employees Group Insurance	\$	118,224.86
Unemployment Compensation Insurance		840.00
Contributory Retirement System		90,622.20
		<hr/>
	\$	209,687.06

Insurance

Insurance \$ 38,939.72

VOTE Upon motion made and duly seconded, fifty-six (56) Fire District voters present voted to raise and appropriate, the sum of \$470,796.91 for the General Fund and the Fire District vote to raise and appropriate the sum of \$1,271,643.61 for the Enterprise Fund and the sum of \$200,000.00 be appropriated from Surplus Revenue, and the sum of \$11,000.00 be appropriate from the Capital Outlay Fund, for the several specific purposes designated in Article 6 and that the same be expended only for such purposes, under the direction of the respective officers and committees of the District.

ARTICLE 7. To see if the Fire District will vote to raise and appropriate, and/or appropriate from available funds in the treasury, a sum of money to provide for extraordinary or unforeseen expenditures, to be known as the Reserve Fund, from which transfers may be made from time to time by vote of the Prudential Committee, or take any other action in relation thereto.

RECOMMENDATION We recommend that the Fire District vote to appropriate from Surplus Revenue, the sum of \$40,000.00 for the Reserve Fund.

VOTE Upon motion made and duly seconded, the Fire District voters present unanimously voted to appropriate from Surplus Revenue, the sum of \$40,000.00 for the Reserve Fund.

ARTICLE 8. To see if the Fire District will vote to raise and appropriate and/or appropriate from available funds in the treasury, a sum of money for the East Orchard Terrace Mixer, or take any other action in relation thereto.

RECOMMENDATION We recommend that the Fire District vote to raise and appropriate from available funds in the treasury, a sum of \$35,000.00 for the purpose stated above.

VOTE Upon motion made and duly seconded, the Fire District voters present unanimously voted to raise and appropriate from available funds in the treasury, a sum of \$35,000.00 for the East Orchard Terrace Mixer.

ARTICLE 9. To see if the Fire District will vote to appropriate from the Capital Outlay Fund, a sum of money to fund the 2A Pump Station Well Roof, or take any other action in relation thereto.

RECOMMENDATION We recommend that the Fire District vote to appropriate from the Capital Outlay Fund, the sum of \$11,000.00 for the purpose stated above.

VOTE Upon motion made and duly seconded, the Fire District voters present unanimously voted to appropriate from the Capital Outlay Fund, the sum of \$11,000.00 for the 2A Pump Station Well Roof.

ARTICLE 10. To see if the Fire District will vote to raise and appropriate, and/or appropriate from available funds in the treasury, a sum of money for the Chlorination Permit Engineering (all 3 wells), or take any other action in relation thereto.

RECOMMENDATION We recommend that the Fire District vote to raise and appropriate, from available funds in the treasury, the sum of \$75,000.00 for the purpose stated above.

VOTE Upon motion made and duly seconded, the Fire District voters present unanimously voted to raise and appropriate, the sum of \$75,000.00 for the Chlorination Permit Engineering (all 3 wells).

ARTICLE 11. To see if the Fire District will vote to raise and appropriate and/or appropriate from available funds in the treasury, a sum of money for the Radio Read Meter Replacement, or take any other action in relation thereto.

RECOMMENDATION We recommend that the Fire District vote to raise and appropriate from available funds from the treasury, the sum of \$50,000.00 for the purpose stated above.

VOTE Upon motion made and duly seconded, the Fire District voters present unanimously voted to raise and appropriate from available funds in the treasury, the sum of \$50,000.00 for the Radio Read Meter Replacement.

ARTICLE 12. To see if the Fire District will vote to authorize the Prudential Committee to sell timber, from time to time, upon such terms and conditions as the Prudential Committee deems advisable, or take any other action in relation thereto.

RECOMMENDATION We recommend that the Fire District vote to approve this article, which will enable the Prudential Committee to continue with timber sales as designated in the "Forest Management Plan for the Adams Watershed."

VOTE Upon motion made and duly seconded, the Fire District voters present unanimously voted to authorize the Prudential Committee to sell timber, from time to time, upon such terms and conditions as the Prudential Committee deems advisable.


ARTICLE 13. To transact any other business that may legally come before said meeting.

VOTE There being no further business to come before said meeting, and upon motion made and duly seconded, it was unanimously voted that the meeting be dissolved, the time being 7:20 p.m.

**SUMMARY OF VOTED APPROPRIATIONS
SUMMARY OF RECOMMENDED APPROPRIATIONS**

	To be raised by Water Revenue	Surplus Revenue	To be raised by Borrowing	Capital Outlay Fund
Article 6	\$ 1,742,440.52			
Article 7		\$ 40,000.00		
Article 8	\$ 35,000.00			
Article 9				\$ 11,000.00
Article 10	\$ 75,000.00			
Article 11	\$ 50,000.00			
TOTALS	\$ 1,906,440.52	\$ 40,000.00	\$ 0.00	\$ 11,000.00

Total Voted Fiscal Year 2018 Budget: \$ 1,953,440.52

A true record:
Attest _____ 
Kathleen A. Fletcher
Fire District Clerk

Commonwealth of Massachusetts

OFFICIAL BALLOT

FOR THE

ADAMS FIRE DISTRICT

TUESDAY, MAY 9, 2017



CLERK OF ADAMS FIRE DISTRICT

SPECIMEN BALLOT FOR THE ADAMS FIRE DISTRICT
TUESDAY, MAY 9, 2017

To Vote, Mark a Cross in Space at right

Prudential Committee for Three Years	Write In	Vote for One
Clerk & Treasurer for One Year		Vote for One
KATHLEEN A. FLETCHER	Candidate for Election 3 Alger Street	
Chief Engineer for Three Years		Vote for One
JOHN M. PANSECCHI	Candidate for Election 47 Temple Street	
First Assistant Engineer for Three Years		Vote for One
TIMOTHY C. ZIEMBA	Candidate for Election 112 East Hoosac Street	
Second Assistant Engineer for Three Years		Vote for One
DAVID J. LENNON, JR.	Candidate for Election 53 Highland Ave	
Third Assistant Engineer for Three Years		Vote for One
EDWARD B. CAPELESS	Candidate for Election 3 Donald Avenue	
Fourth Assistant Engineer for Three Years		Vote for One
DYLAN M. GRIMES	Candidate for Election 200 Orchard Street	
MARK J. THERRIEN	Candidate for Election 3 Bieniek Avenue	

10 Ways To Conserve Water

- 1) **Check toilets, faucets, and pipes for leaks.**
Toilet leaks can be silent.
Check for leaks at least once a year.
One drip every second adds up to 5 gallons per day.
- 2) **Install water-saving shower heads and low-flow faucet aerators.**
- 3) **Take shorter showers.**
A four minute shower uses approximately 20 to 40 gallons of water.
- 4) **Turn water off when brushing teeth and save up to 4 gallons a minute.**
- 5) **When washing dishes by hand, don't let the water run.**
- 6) **Use your dishwasher only when full.**
- 7) **When doing laundry, match the water level to the size of the load.**
- 8) **Monitor your water bill for unusually high use.**
- 9) **Don't run the hose while washing your car.**
- 10) **Use a broom, not a hose, to clean driveways and sidewalks.**

Water Consumption

<u>Activity</u>	<u>Gallons</u>
Brushing teeth, tap running	2 – 3
Bath	30 – 40
Dish-washing by hand, tap running	10 – 20
Dishwasher	7 – 10
Hand washing, tap running	1 – 2
Laundry machine	40
Shaving, tap running	2 – 5
Shower (per minute)	2 – 4
Toilet (per flush)	1.5 - 4